

My Classroom Management Plan

One page. Fill it in during the first week of term, pin it near your desk, and teach it like a lesson.

Teacher: _____ Class: _____ School Year: _____

OUR CLASS RULES (five is enough - write them as promises, not bans)

1. *We listen when...* _____
2. *We put our hand up when...* _____
3. *We speak to others...* _____
4. *We keep our hands...* _____
5. *We look after...* _____

DAILY ROUTINES (practise each one until it runs itself)

- Arrival _____
- Lining up _____
- Asking a question _____
- Group work _____
- Packing up _____

PRAISE & REWARDS (catch them doing it right)

OUR SIGNALS (save your voice - let the signal do the work)

- Quiet signal: _____
- Attention signal: _____

CONSEQUENCES LADDER (calm, in order, the same every day)

- 1 - Reminder _____
- 2 - Move seat / time to think _____
- 3 - Talk with teacher, note home _____
- 4 - Head teacher / parents _____

My Classroom Management Plan

Filled example - a real Class 3 plan. Keep it behind your blank page and borrow what fits your class.

Teacher: Mr Rehman Ahmad Chaudhary Class: 3 School Year: 2026-27

OUR CLASS RULES (five is enough - write them as promises, not bans)

1. We listen when someone is speaking.
2. We raise our hand and wait for our turn.
3. We speak kindly - no teasing, no unkind words.
4. We keep hands, feet and objects to ourselves.
5. We look after our books and our classroom.

DAILY ROUTINES (practise each one until it runs itself)

Arrival	<u>Come in quietly, bag on the hook, sit on the mat with your reading book.</u>
Lining up	<u>Stand behind your partner, hands by your sides, voices off.</u>
Asking a question	<u>Raise your hand and wait. Never call out. Ask your partner first.</u>
Group work	<u>Inside voices. Everyone gets a turn. Table captain collects the books.</u>
Packing up	<u>Bell rings: books in bags, chairs up, floor clean, sit and wait.</u>

PRAISE & REWARDS (catch them doing it right)

Name the good deed out loud: 'Ahmed helped his partner - that is kindness.'

Star of the day on the board - chosen for effort, not only for marks.

Class points jar: 20 points earns ten minutes of story time on Friday.

A good-news note home - parents should hear the good things first.

OUR SIGNALS (save your voice - let the signal do the work)

Quiet signal: I raise my hand and count down from five. Voices off at zero.

Attention signal: Two claps from me, two claps back - then all eyes on me.

CONSEQUENCES LADDER (calm, in order, the same every day)

1 - Reminder	<u>A quiet word nearby: 'What is our rule?'</u>
2 - Move seat / time to think	<u>Two minutes to think, then we talk and start again.</u>
3 - Talk with teacher, note home	<u>A talk at break; a short note home in the diary.</u>
4 - Head teacher / parents	<u>Head teacher informed; parents invited to meet.</u>